Change notification form completed by supplier, then sent to GPSC

Process / Product changes reviewed by change mgmt team (Quality, Purchasing, Engineering)

Supplier Must Not Make Changes without Formal Approval.
Communication: Supplier Product & Process Changes

Supplier Product & Process Change Request (Process Flow)

<table>
<thead>
<tr>
<th>Supplier Request Change</th>
<th>Oshkosh Reviews Change</th>
<th>Oshkosh Approves / Declines</th>
<th>Oshkosh Communicates to Supplier</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplier</td>
<td>Change Request Form (OSK-F1000) Completed by Supplier</td>
<td>Supplier responds to Change Request Feedback</td>
<td>Communicate Change request decision to the Supplier</td>
</tr>
<tr>
<td>GPSC</td>
<td>Receives Request form (OSK-F1000) from Supplier</td>
<td></td>
<td>Approve or Decline: Document action to be taken by Supplier</td>
</tr>
</tbody>
</table>
Supplier to Complete

All items in “Red”:

1.) Check either Product or Process Change, Temporary or Permanent.
2.) Check if this is an Emergency Request.
3.) Complete Part information section
4.) Supplier Information
5.) Who is design responsible
6.) Detail description of what is being requested to change.
7.) Detail of “why” the change is needed.
8.) Document what other supporting information has been provided to support the change request.
9.) Document if there is a cost impact to the change request.
10.) Proposed plan of implementation
11.) Supplier Contact information
### Oshkosh to Complete All items in “Green”:

1.) Assign a Change Control #, Assign a Description of Change & Update Change Log.

**Initial Disposition:**

2.) Provide initial disposition feedback to Supplier if final decision cannot be provided. GPSC representative to sign document and send back to the Supplier.

3.) Document what PPAP level or specific documents that is needed prior to final approval.

**Final Disposition:**

4.) Document direction to the supplier for final disposition

5.) Document what supporting documentation has been provided to Supplier

6.) Final Disposition Sign off required by all Functional Departments, unless there is no impact change. Purchasing and Quality are always required.