

MOVING THE WORLD AT WORK



Oshkosh Corporation Supplier Profile Self-Service Registration



Supplier Profile Self-Service Registration

System allows external suppliers to submit a supplier registration request to Oshkosh Procurement. Once the request is submitted, Oshkosh Procurement will review the supplier information and approve the request.

- Below is the set of instructions that each vendor will need to follow in order to successfully submit a self-registration request. Please note that all fields marked with an * are required.

1. Go to URL:
2. <https://efty.prc-sp.us6.oraclecloud.com/supplierPortal/faces/PrcPosRegisterSupplier?prcBuId=300000001316112>
3. Company Detail
4. Enter Supplier Contact Information
5. Create Supplier Addresses
6. Select Business Classifications
7. Select Product/Service
8. Review all information
9. Click Register

*Note: Use the “Next” and “Back” buttons in the top right of the web page to navigate between each step. Once the vendor clicks “Register” a registration request will be sent to Oshkosh Procurement

Supplier Profile Self-Service Registration

Enter Company Details

Company Details Contacts Addresses Business Classifications Products and Services Questionnaire Review

Back Next Save for Later Register Cancel

Register Supplier: Company Details

Enter a value for at least one of these fields: D-U-N-S Number, Taxpayer ID, or Tax Registration Number.

1 * Company

2 * Tax Organization Type

3 Supplier Type

4 Corporate Web Site

Attachments: None +

5 D-U-N-S Number

Tax Country

Taxpayer ID

Tax Registration Number

Note to Approver

Your Contact Information

Enter the contact information for communications regarding this registration.

6 * First Name

7 * Last Name

8 * E-Mail

9 * Confirm E-Mail

Supplier Profile Self-Service Registration

Enter Supplier Contact Information

Note: the contact information should default from the "Company Details" work area. If not, use the screenshots below to create a vendor contact

Company Details **Contacts** Addresses Business Classifications Bank Accounts Review

Register Supplier: Contacts

Enter at least one contact.

Actions ▼ View ▼ Format ▼ **+ Create**
 Edit ✕ Delete Freeze Detach Wrap

Name	Job Title	E-Mail	Administrative Contact	Request User Account	Edit	Delete
No data to display.						

Columns Hidden 7

Create Contact

Salutation

1 * First Name

Middle Name

2 * Last Name

Job Title

4 Administrative contact

Phone

Mobile

Fax

3 * E-Mail

5 Request user account

User Account

Roles

6

Actions ▼ View ▼ Format ▼ ✕ Freeze Detach Wrap


Role	Description
No data to display.	

7

Supplier Profile Self-Service Registration

Create Supplier Addresses

Company Details Contacts **Addresses** Business Classifications Bank Accounts Review

Register Supplier: Addresses 

Actions ▾ View ▾ Format ▾ **+ Create** Edit Delete Freeze Detach Wrap

Address Name	Address	Phone	Address Purpose	Edit	Delete
No data to display.					

Columns Hidden 3

Create Address

1 * Address Name
2 * Country ▾
3 Address Line 1
 Address Line 2
4 City ▾
5 State ▾
6 Postal Code ▾
7 County ▾

8 * Address Purpose Ordering
 Remit to
 RFQ or Bidding

Phone 1 ▾
 Fax 1 ▾
 E-Mail

Address Contacts

Select the contacts that are associated with this address.

Actions ▾ View ▾ Format ▾ 9 Freeze Detach Wrap

Name	Job Title	E-Mail	Administrative Contact	User Account
No data to display.				

Columns Hidden 4

 10



Supplier Profile Self-Service Registration

Select Business Classifications

Note: The Business Classifications within the list of values will be pre-defined by the setup enterprise.

Progress bar: Company Details, Contacts, Addresses, **Business Classifications**, Bank Accounts, Review

Register Supplier: Business Classifications Back Next Save for Later Register Cancel

None of the classifications are applicable

Actions ▾ View ▾ Format ▾ **+** Freeze Detach Wrap

* Classification	Subclassification	Certifying Agency	Other Certifying Agency	Certificate	Start Date	Expiration Date	Attachments	Notes
No data to display.								

Progress bar: Company Details, Contacts, Addresses, **Business Classifications**, Bank Accounts, Review

Register Supplier: Business Classifications Back Next Save for Later Register Cancel

None of the classifications are applicable

Actions ▾ View ▾ Format ▾ **+** **X** Freeze Detach Wrap

* Classification	Subclassification	Certifying Agency	Other Certifying Agency	Certificate	Start Date	Expiration Date	Attachments	Notes
<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	None +	<input type="text"/>

Supplier Profile Self-Service Registration

Select Products

Note: Please limit your product selection to two products. If more than two products are selected it will greatly impact the evaluation timeline.

Register Supplier: Products and Services
Enter at least one products and services category.

Actions ▾ View ▾ Format ▾ **Select and Add** ✕ Remove 📄 Freeze 📄 Detach ↶ Wrap

Category Name	Description	Remove
No data to display.		

Select and Add: Products and Services

View ▾ Format ▾ 📄 Freeze 📄 Detach 📄 📄 📄 ↶ Wrap

Selec	Category Name	Description
<input checked="" type="checkbox"/>	📄 Bearings	Bearings
<input type="checkbox"/>	📄 Chassis	Chassis
<input type="checkbox"/>	📄 Composites/Plastics	Composites/Pl...
<input type="checkbox"/>	📄 Driveline	Driveline
<input type="checkbox"/>	📄 Electrical	Electrical
<input type="checkbox"/>	📄 Engine Cooling	Engine Cooling
<input type="checkbox"/>	📄 Fasteners/Hardware	Fasteners/Hard...
<input checked="" type="checkbox"/>	📄 Hydraulics	Hydraulics
<input type="checkbox"/>	📄 Indirect & Production Consumables	Indirect & Produ...
<input type="checkbox"/>	📄 Interiors	Interiors
<input type="checkbox"/>	📄 Logistics	Logistics

Supplier Profile Self-Service Registration

Review Supplier Information and Register

Company Details Contacts Addresses Business Classifications Bank Accounts Review

Back Next Save for Later Register Cancel

Review Supplier Registration: ABC Enterprises

Company Details

<p>Company ABC Enterprises</p> <p>Tax Organization Type Corporation</p> <p>Supplier Type</p> <p>Corporate Web Site</p>	<p>D-U-N-S Number</p> <p>Tax Country United States</p> <p>Taxpayer ID 9999999999</p> <p>Tax Registration Number</p> <p>Note to Approver</p>
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Attachments

Actions ▾ View ▾ + ×

Type	* File Name or URL	Title	Description	Attached By	Attached Date
No data to display.					

Columns Hidden 1

Contacts

View ▾ Format ▾ Freeze Detach Wrap

Name	Job Title	E-Mail	Administrative Contact	Request User Account	Details
No data to display.					

Columns Hidden 7



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Questions

